

Let's work together  
to make your



shopping cart setup  
as easy as 1, 2, 3



## [WAHMCart](#) Questionnaire for [StaciJansma.com](#)

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*Let's Start Using WAHMCart to help you build your list, increase sales through shopping cart setup and get affiliates with your very own affiliate program.*



#### About the Author

Staci is an internet entrepreneur focusing on helping others by providing assistance virtually. She delivers excellent service in proofreading articles, search engine optimization, shopping carts, affiliate programs, autoresponders, and creative projects. She is always eager to tackle a project. Staci is your online 24/7 Virtual Assistant ready to help when you need her. *Staci is WAHMCart's Certified Virtual Assistant.*



## **Company Details**

1. Company Name:
2. Website:
3. Mailing Street Address:
4. City, State and Zip code:
5. Phone Number for Customer Service inquiries:
6. Phone Number for Payment inquiries:
7. Email Address for Customer Service inquiries:
8. Email Address for Payment/PayPal inquiries:

## Confirmation Message Setup

9. Confirmation Email message:

10. What name do you want displayed in the From field of the confirmation message?

11. Would you like a copy of each subscription next to you? Yes or No

12. Would you want to require subscribers to confirm via emailed link to Double Opt-in? Yes or No

## **Autoresponder Message Setup**

13. Autoresponders Text only or HTML with graphics? Text or HTML
14. For autoresponder – delay in message (# of days)?
15. Autoresponder Email – Subject of message:
  
16. Autoresponder Email – Body of message:

*\*\* If you want more messages sent please just copy this section for each additional message.*

## **Payment Details**

17. Company Name to appear on customer's credit card statement:
18. Payment Processing Company (Could be Authorize.Net (used by most) which is a merchant account. You can use Authorize.Net and PayPal or just PayPal and no merchant account. It is your choice.):
19. What is your Merchant ID?
20. For attempted order, would you like to be notified when someone completes the order form but does not complete the order? Yes or No
21. Do you want to accept PayPal payments?
22. Accepted Credit Cards? American Express, Discover, Mastercard, or Visa

## **Recurring Billing**

23. Offer Recurring Billing? If yes – Recurring Price?
24. How often do you want to charge?
25. Do you want to stop charging after so many months? If yes, how many payments total?

## Shipping Details

26. Shipping needed for product? USPS – based on price or weight?

## Tax Details

27. Do you need to charge tax?

## **Product Details**

28. Product Name:
29. Product Price:
30. Offer trial period? If so, Trial Price?
31. How long is the trial billing cycle?
32. Product Description:
33. Category (Do you want a category listed for several products to fall within?):
34. List of Reference (Meaning – What will the list name be called that you want these customers that purchase this product listed on?):
35. What is the product URL?
36. Do you want a thumbnail image? Please email the image to Staci.
37. Do you want a product image? Please email the image to Staci.
38. Do you want an order form header image? Please email the image to Staci.
39. Do you want a border color for the order form header?
40. Do you want a background image? Please email the image to Staci.
41. Custom Message after order is complete (This would appear on and below your order form header.):

## **Affiliate Center**

42. Offer product commissions (% or Flat rate)?
43. Would you like the product to be displayed in the affiliate center? Yes or No
44. Would you like to use a redirect URL for the affiliates?

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### **Message to Staci – Any Additional Information or comments:**

\*\* Please feel free to [email Staci](#) with any questions. When you are done please go to File/Send to/Mail Recipient (as Attachment). At this time you can also include the images that will correspond to this product mentioned above. Please list the name of the image under the question of where you want that image to be used so I know exactly what you want. If I have any questions I will definitely reach out, please feel free to do the same.

**WAHMCart Questionnaire for [StaciJansma.com](http://StaciJansma.com)**

*Thank you for taking the time to complete this – as this will make our working relationship a bit easier knowing what you want where! - Staci Jansma*

*P.S. If you feel there is a way I can improve this questionnaire to make it easier for future clients, please by all means reach out and let me know. Always open to feedback and ideas to make myself more efficient for others!*

Have a great day!

The logo features the name "Staci" in a cursive font, with a small shopping cart icon positioned above the letter "i".

Staci Jansma  
[Your Online 24/7 Virtual Assistant](#)  
[Ecommerce Queen's How-To Guides](#)

## WAHMCart Checklist for Complete Implementation

### Company Details

Company Name:

Website:

Mailing Street Address:

City, State and Zip code:

Phone Number for Customer Service inquiries:

Phone Number for Payment inquiries:

Email Address for Customer Service inquiries:

Email Address for Payment/PayPal inquiries:

### Confirmation Message Setup

Confirmation Email message:

What name do you want displayed in the From field of the confirmation message?

Would you like a copy of each subscription next to you? Yes or No

Would you want to require subscribers to confirm via emailed link to Double Opt-in? Yes or No

### Autoresponder Message Setup

Autoresponders Text only or HTML with graphics? Text or HTML

For autoresponder – delay in message (# of days)?

Autoresponder Email – Subject of message:

Autoresponder Email – Body of message:

### Payment Details

Company Name to appear on customer's credit card statement:

Payment Processing Company (Could be Authorize.Net (used by most) which is a merchant account. You can use Authorize.Net and PayPal or just PayPal and no merchant account. It is your choice.):

What is your Merchant ID?

For attempted order, would you like to be notified when someone completes the order form but does not complete the order? Yes or No

Do you want to accept PayPal payments?

Accepted Credit Cards? American Express, Discover, Mastercard, or Visa

## Recurring Billing

Offer Recurring Billing? If yes – Recurring Price?

How often do you want to charge?

Do you want to stop charging after so many months? If yes, how many payments total?

## Shipping Details

Shipping needed for product? USPS – based on price or weight?

## Tax Details

Do you need to charge tax?

## Product Details

Product Name:

Product Price:

Offer trial period? If so, Trial Price?

How long is the trial billing cycle?

Product Description:

Category (Do you want a category listed for several products to fall within?):

List of Reference (Meaning – What will the list name be called that you want these customers that purchase this product listed on?):

What is the product URL?

Do you want a thumbnail image? Please email the image to Staci.

Do you want a product image? Please email the image to Staci.

Do you want an order form header image? Please email the image to Staci.

Do you want a border color for the order form header?

Do you want a background image? Please email the image to Staci.

Custom Message after order is complete (This would appear on and below your order form header.):

## Affiliate Center

Offer product commissions (% or Flat rate)?

Would you like the product to be displayed in the affiliate center? Yes or No

Would you like to use a redirect URL for the affiliates?